

Nimbus Infra Services Private Ltd.

Head Office C-2016, Station Road, Station Plaza, Bhandup (West), Mumbai – 400078. LL 022-25744015

E-Mail: support@nimbusinfra.com

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Nimbus Infra Services Private Ltd. has been providing following Services since our foundation in 2004.

1. Pay Roll Management and Pay Roll Administration,
2. Staffing
3. Housekeeping
4. Front Desk and Mail Room Management
5. other Business Auxiliaries / Facilities Services

In today's environment organizations need to focus on cost-cutting strategies without comprising on high qualitative timely results. The complexities and frequently changing Labour and Tax Laws force the organizations to outsource their payroll processes so that they can stay focused on their core business operations. Outsourcing of certain activities such as Pay Roll – Staffing – Housekeeping – Front Desk Management results in cost-effectiveness and time saving.

Nimbus is a registered firm, professionally managed by technically competent, qualified and experienced people serving the industry since 2004.

The Pay Roll Management and Pay Roll Administration functions undertaken by us are as follows:

- 1) Payroll accounting - calculations of employees' salaries
- 2) Statutory deductions such as Income Tax, Profession Tax, PF, ESIC
- 3) Reports on Payroll records, statutory deductions , Head Counts , Attrition, Cost to Company
- 4) Tax Declarations and Medical claims processing
- 5) Employee Insurance & Provident fund processing

- 6) Salary Registers
- 7) Salary Audit
- 8) Administration Of PF and ESIC – Filing of various forms of registration, Nomination, Issuance of ESIC Cards
- 9) Provisioning of Salary , Leaves
- 10) Tax Forecasts based on Tax Declarations
- 11) Inter-Net based viewing of Salary Slips and Salary Slip Print out

The Staffing – Housekeeping - Front Desk – Mail Room Management Functions undertaken by us are as follows:

- 12) Providing Back office, Technical and Operational Staff, competent to carry out jobs effectively

Our other Business Auxiliaries Services include

- 13) Inventory management, evaluation, Fixed Assets Schedules
- 14) Arranging Insurance , Collection of Bills, maintenance of accounts and preparation of tax audit details and Employees Tax Returns
- 15) customer care service provided on behalf of the client
- 16) providing services on behalf of client as per the business needs
- 17) Cash & Bank Balance Confirmations as per Audit Requirements
- 18) Cash and Coins Management

Our other Facilities Management Services include

- ❖ Industrial Housekeeping Services
- ❖ Housekeeping Services
- ❖ Gardening and Landscaping
- ❖ Guest House Operation & Management

ANNEXURE - I

TEAM NIMBUS

Mr Sanjay Surve, Chairman – A Chartered Accountant by profession, he has been practicing for the last 20 years and handles the Payroll Business all over India.

Mr Prashant Dhekane, Director – Looks after the Operations (Pan India)

Mr Prasad Narayan, Legal Advisor – Takes care of all Labor related issues (Pan India Operations)

Mr Prakash W, Associate Director – Looks after the Operations (Pan India)

Company Credentials

Some of our Clients are -

1. Cipla Ltd.(Mumbai,Goa,Indore)
2. Glenmark Generics Ltd
3. Sifec Labs Pvt.Ltd (Mumbai)
4. Pharmasolve Specialities Pvt.Ltd.
5. GMP Technical Solution Pvt.Ltd.
6. Mission VivaCare Pharma.(Indore)
7. Liugong India Limited (Pitampur)
8. Micro Labs (GOA)
9. Lupin Laboratories Ltd
10. ICICI - I Mint (Mumbai,Delhi,Banglore)
11. Promed Export (Mumbai)
12. Ambition Auto Pvt Ltd (Mumbai)
13. Jai Corp Ltd (Residential complex)
14. Runwal Heights (Residential Complex)
15. Fantasy Ice-Cream (Goa)

<u>Company Details</u>	
VENDOR DETAILS FORM : NIMBUS INFRA SERVICES PVT. LTD.	
COMPANY'S NAME & ADDRESS (HEAD OFFICE)	NIMBUS INFRA SERVICES PRIVATE LIMITED, C-2016, STATION ROAD, STATION PLAZA BHANDUP (WEST), MUMBAI – 400078.
TELEPHONE NO & FAX NO :-	022-25744015
TYPE OF CONSTITUTION (TICK WHICHEVER IS APPLICABLE)	PRIVATE LIMITED
MAILING ADDRESS	NIMBUS INFRA SERVICES PRIVATE LIMITED, C-2016, STATION ROAD, STATION PLAZA BHANDUP (WEST),MUMBAI – 400078.
E- MAIL ADDRESS	support@nimbusinfra.com
URL	www.nimbusinfra.com
STATUTORY DETAILS	
· SERVICE TAX REGISTRATION NO.	AACCN8867F/ST001
· SERVICE CATEGORIES	Facility Management Services.
· PAN NO.	AACCN8867F
· PF REGISTRATION NO.	MH/THN/202187
· ESIC REGISTRATION NO.	34000049620001018
· PROFESSIONAL TAX NO.	2724515506-P
DETAILS OF BANK ACCOUNTS	
NAME & ADDRESS OF THE BANK	HDFC BANK LTD. Corpora,G-5,Ground Floor/CTS No,229,Survey No-123,Opp HP Petrol Pump,Near Shangrilla Biscuits Bhandup(E),Mumbai 400078.
ACCOUNT NO.	09672560000343
MICR CODE FOR THE BRANCH	400240107
IFSC CODE FOR RTGS	HDFC0000967
IFSC CODE FOR NEFT	HDFC0000967

WHY NIMBUS

1. Since last five years in this business maintaining consistent customer satisfaction.
2. Maintained almost all the business associates from day one till today.
3. Nimbus does understand the customer's requirement from time to time and work accordingly.
4. Timely payments to all concerned, we maintain the motivation level at high.
5. Nimbus gets timely feedback from the business associates and act on grey areas.
6. Nimbus maintains healthy and friendly but very professional relations with the business associates.
7. Nimbus does provide complete cost tracking including consumables and Nimbus does Utility tracking in detail and suggests savings.
8. We submit single bill or cost centre wise Bills per client requirements.
9. We maintain WIN-WIN relation with customers and Vendors.
10. We train our staff for quality delivery in line with international standards
11. We hire RIGHT PEOPLE and train them to excel in Facility Services
12. Repeated Business is our Achievement.
13. We ensure long term relationship with the business associate and ready to invest our time and capital if required.

Contact us at:

MUMBAI (Registered office)

Mr. Prasad Devadiga

Nimbus Infra Services Pvt. Ltd.

C-2014, Station Plaza,

Station Road, Bhandup (W)

Mumbai – 400 078

Contact No – 022 25744015

E-mail : support@nimbusinfra.com, prasad@nimbusinfra.com

INDORE

Ms. Ahinsa Singh

Nimbus Infra Services Pvt Ltd.

UGF-31, Surdarshan Complex, Mahu Nimach Road, sector -1

Pithampur, (Indore) M.P.454775;

Ms. Ahinsa Singh

Mobile No. 99777 02801.

Email: support@nimbusinfra.com, ahinsa@nimbusinfra.com

BANGLORE

Mr. Prasad Devadiga

Nimbus Infra Services Pvt Ltd.

Bangalore

Mobile No. 09321935551.

Email: support@nimbusinfra.com, prasad@nimbusinfra.com

GOA

Mr Satyavan Gurav
Block A, Shop 2,
Royal Apartment,
Behind Kesarawal Garden Retreat,
Cortalim : Goa.
Mobile No. 8652244805
E-mail : support@nimbusinfra.com, satyavan@nimbusinfra.com

AHMEDABAD

Opening shortly by Aug 11 End